**Office use only**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Deposit Paid:** | **£** |  | **Diary Entry:** |  |
| **Deposit Returned** | **£** | **Catering Advised:** |  |

**SOCIAL BOOKING FORM**

|  |  |
| --- | --- |
| Name |  |
| Address |  |
|  |
|  |
|  |
| **Post Code:** |
| **Telephone No.** |  |
| **Mobile No.** |  |
| Function Date required |  |
| Nature of function |  |
| Number to attend |  **(Room Capacity of approx. 120 people)** |
| Disabled access required | **YES** | **NO** |
| Catering & Drinks requirements |  |
| Room Required (Times) | **From:- To:-** |

PLEASE NOTE:-

Should you wish to see the room before booking please email the Club on events@lowespark.golf or alternatively you can phone the bar manager 0161 764 1231, press option 2.

Should there be no reply please leave a message and someone will get back to you.

For all catering requirements please contact the Caterer via our Bar Manager.

**IMPORTANT:- PLEASE READ, SIGN & DATE THE CONDITIONS OF BOOKING OVERLEAF.**

**CONDITION OF BOOKING**

Room Hire is Free.

A £50.00 refundable security deposit must be paid on booking which will be returned within approximately 2 weeks following the event if there have been no financial costs to the club caused by guests of the party.

 The security deposit covers any charges which may need to be made in respect of any excess cleaning, damages or loss incurred, including cancellation within 1 month prior to the event.

If Catering is required, you must use our in-house caterer.

In the interest of Health & Safety, it must be clearly understood by all visitors to Lowes Park Golf Club that no access is permitted to any part of the golf course, including the practice area or practice putting green, under any circumstances. Lowes Park Golf Club Limited will not be liable for any injury caused by the breach of this Condition.

**No items such as posters, photographs, balloons etc. are to be stuck onto any painted surfaces or any club boards in or around the club.**

 **DJ smoke machines are not allowed.**

Children must be supervised by parents or a guardian, or a responsible adult at all times whilst to ensure that the above conditions are adhered to.

People booking taxis must ensure they are booked in advance or promptly when Last Orders are called.

In addition, Lowes Park Golf Club Limited reserves the right of recompense by the Organiser of the function to which this booking relates for any damage, howsoever caused, to the property of Lowes Park Golf Club by reason of the breach of this Condition.

**Signed: Print:**

**Date:**